



Southern State Correctional Facility Office Memorandum



To: Director Michael Touchette

Date: December 12, 2016

From: Edward Adams, Superintendent

Subject: Facility Narrative

Southern State Correctional Facility (SSCF) is a Central Level Male Facility. We have a total of 374 beds, not counting Admissions. Our average daily population for the past 6 months has been 314 inmates.

Southern State Correctional Facility budget for FY17 will be a total of \$14,265,403.00. The breakdown is as follows: \$2,708,688 is designated for operating, \$11,556,715 is for payroll.

Staffing is allotted as follows:

- 1 Superintendent
- 2 Assistant Superintendents
- 2 Living Unit Supervisors
- 1 Security & Operations Supervisor
- 7 Correctional Facility Shift Supervisors
- 9 Correctional Services Specialists
- 25 COIIs
- 77 COIs
- 5 Temporary COs
- 1 Food Service Supervisor I
- 1 Food Service Supervisor II
- 1 Volunteer Coordinator (who also serves some areas outside the facility)
- 1 Recreation Coordinator
- 1 Admin Coordinator III (Business Manager)
- 1 Site Legal Administrator
- 3 Administrative Assistants

Additionally, we have many contractors who work here, including medical, mental health, dental and program providers (see below description of offered programs).

SSCF is primarily designated for special housing of various kinds, 174 of our 374 beds. This gives us a very divergent population and number of inmates housed here could be considered to

be challenging cases to manage. The various populations are divided, for the most part by living unit and so it's easiest to represent the different populations by explaining the purpose of each living unit.

Alpha –10 bed unit composed of single cell and manned by one officer 24 hours a day. This unit has two observation cells designed for inmates at a high risk of suicide and/or self-harm. Not only are the cells themselves “hardened” to make self-harm more difficult, but they have been fitted with a large observation window and a camera to increase staff ability to observe inmates housed in these areas. For the last few months this unit has remained virtually unoccupied.

Bravo – The Bravo Unit is a structured therapeutic milieu. Treatment programming will have community, group and individual formats. Therapy, psycho-education, social skills and empathetic guidance by Mental Health and Correctional Staff will be utilized to provide for maximum support and productivity. Inmates chosen to reside in Bravo Unit will be based on both Mental Health, Social Functioning and Behavior Modification needs, and their potential to participate and benefit from the services Bravo Unit has to offer.

Charlie – This is a 28 bed unit composed of single cells. This unit is designed to house inmates who are suffering from significant impairment due to a temporary or permanent medical condition or due to advanced age and who require more regular medical treatment of close monitoring. Historically some of the inmates in this unit are younger, though the majority are elderly and suffer from a number of ailments associated with age and with a population that through the years has not taken good care of their bodies. This unit is often quieter and calmer and in many ways seeks to promote an environment not unlike a nursing home, while still working to maintain the appropriate safety and security for a correctional institution.

This unit also houses some severely mentally ill inmates who will not benefit from the Bravo unit programming and fill some of the upstairs beds that those elderly and physically ambulatory restricted inmates cannot utilize.

Infirmery – This is a 10 bed unit. It has 6 single cells and a 4 bed ward. This unit is designed to create a hospital-like setting and to provide advanced medical care for inmates who are seriously ill or injured. Although this unit has dealt with a number of inmates who have suffered severe injury (often immediately prior to incarceration) it has also managed a notable number of terminally ill inmates. In addition to a correctional officer, this unit is also manned by a member of medical staff. One cell in this unit has been “hardened” as a special observation, suicide prevention cell.

Delta – 50-bed unit consisting of 25 two man cells. General Population.

Echo – 50-bed unit consisting of 25 two man cells. General Population.

Foxtrot – This is a 48 bed unit consisting of single cells divided into 3 tiers of 16 each. This unit serves several variant purposes. Foxtrot is utilized primarily for segregation or special observations.

Gulf - 50 bed unit consisting of 25 two man cells. This is a straight detainee unit.

Hotel - 50 bed units consisting of 25 two-man general population cells.

India – 50 bed closed custody unit. Inmates housed here are afforded comparable liberties of other inmates housed at SSCF with the exception that they are prohibited from having contact with inmates outside the unit. India has its own bullpen for use as outside recreation. Medication and meals are delivered inside the unit.